



7/2024

BeeSchool PreSchool Teacher's Assistant – Full Time

Upland Country Day School is a coeducational, non-sectarian day school serving approximately 200 students in Preschool through grade 9. Located in Kennett Square, PA, southwest of Philadelphia, Upland draws students from towns throughout Chester County and northern Delaware. For additional information, please visit our website at www.uplandcde.org.

Essential Functions/Responsibilities:

Entrusted with the education and care of children, the Faculty at Upland promotes the best interests of the child within the context of the School's mission and philosophy. Those who teach are responsible for the quality of their teaching, promoting their own growth, and modeling inclusive values in and out of the classroom. Responsibilities include:

- Supporting teachers and students in planning and implementing daily lessons/activities that follow the classroom's *Daily Schedule* and Upland's curriculum.
- Provide diligent supervision of all children that fosters social/emotional development and guides each individual towards positive classroom behaviors.
- Establish and maintain partnerships with parents and families that promote open communication, as well as support the child's development and learning.
- Maintain a safe and engaging learning environment, often utilizing the outdoors.
- Maintain required program documents and staff training as needed.
- Attend faculty meetings as determined by the Director of the BeeSchool Preschool
- Actively participate in all in-service and orientation days
- Hourly wage for any additional hours/potential after school care if/when that need arises.

Work Location/Hours:

This position is not remote and requires the candidate to be an active and present member of the campus community. Hours occasionally include nights, weekends and the occasional holiday relative to the school calendar.

Minimum Requirements:

A bachelor's degree is required; master's degree preferred. Applicants should have a minimum of two years teaching experience with children aged 2.5yrs +. Current clearances, including Act 34 - PA State Police Criminal Record Check; Act 114 - FBI Report and Fingerprinting; Act 151 - PA Child Abuse History Clearance.

Additional Skills:

Although not a requirement, additional consideration will be given to candidates who would also be willing to coach either field hockey, soccer, ice hockey or lacrosse at the middle-school level or maintain responsibility for another extracurricular student activity.

Compensation and Benefits:

This is a full-time position offering a competitive salary commensurate with experience and a benefits package including: medical and dental insurance; tuition remission; professional development opportunities; and an employer-matched retirement plan.

Nondiscrimination Policy Statement:

It is the policy and commitment of Upland Country Day School that it does not discriminate based on race, age, color, sex, national origin, physical or mental disability or religion.

Equal Employment Opportunity:

Upland County Day School is committed to a policy of equal employment opportunity and does not discriminate in the terms, conditions, or privileges of employment on account of race, age, color, sex, national origin, physical or mental disability or religion or otherwise as may be prohibited by federal and state law. Any employee, board member, volunteer or client who believes that s/he or any other affiliate of Upland Country Day School has been discriminated against, is strongly encouraged to report this concern promptly to the Head of School.

Discriminatory Harassment:

Harassment or intimidation of a staff member because of that person's race, age, color, sex, national origin, physical or mental disability or religion is specifically prohibited and may be grounds for termination. Harassment and intimidation include abusive, foul, or threatening language or behavior. Upland County Day School is committed to maintaining a workplace that is free of any such harassment and will not tolerate discrimination against staff members, volunteers, or agency clients. Issues of discriminatory treatment, harassment, or intimidation on any of these bases should be immediately reported to the Head of School or immediate supervisor and, if substantiated, prompt action will be taken.

Interested applicants should submit a cover letter and resume to careers@uplandcds.org